



PROCEDURE

Commercial Activities



Issued with the authority of the Chief Commissioner
and Chief Executive Officer of Scouts Australia NSW

Chief Commissioner signature		Chief Executive Officer signature	
Sponsor	Deputy Chief Commissioner – Activities, Training, Fellowship		
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Commercial Activities

1 Philosophy

- 1.1 Commercial activities are defined by Scouts NSW as an adventurous activity. This is because some types of commercially run activities are inherently hazardous and can potentially cause serious injury.
- 1.2 Commercial activities are covered by Scouts NSW Adventurous Activities procedures. The requirements that are common to planning and conducting *any* type of adventurous activity are covered in *POL 36 Adventurous Activities Policy*. The additional requirements that are specific to Commercial activities and are described in the following procedure.
- 1.3 Therefore, when planning and conducting any Commercial activity, it is necessary to refer to *POL 36 Adventurous Activities Policy* as well as this specific SOP. Should contradicting requirements be found in these documents, the more stringent standard shall apply.
- 1.4 The purpose of this policy is to provide assistance to members in deciding whether or not to participate in any particular commercially run activity. Members must be aware that commercially run activities are not controlled by Scouts NSW. Some types of commercially run activities are inherently hazardous and can potentially cause serious injury. Although the provider is responsible for safely running the activity, the responsibility for the choice of activity, choice of commercial provider and care of members, ultimately lies with the Leader.
- 1.5 These guidelines apply to all activities:
- Run by persons or organisations outside the Association, and
 - Where the activity or event is provided for a fee, and
 - Where there is a measureable risk to participants.
- Only the Chief Commissioner may determine whether any particular activity is not subject to these guidelines.

2 Roles and Responsibilities

- 2.1 Refer to *POL 36 Adventurous Activities Policy* for roles and responsibilities.

3 Conduct of Activities

In addition to the requirements of *POL 36 Adventurous Activities Policy*, the following **additional** requirements apply to this activity;

- 3.1 The safe management of commercially run activities is the responsibility of the activity provider. However, the Activity Leader should take reasonable steps to choose a reputable provider.
- 3.2 Prior to choosing a specific provider, the leader should gain insight into the provider's reputation via sources such as word of mouth reviews and asking the provider questions about safety standards, such as "do you have a risk assessment that you can share with me please?" and "do you provide a safety briefing to all participants?". A reputable provider will provide such information without question. If there is any uncertainty about the quality of the activity provider response, the responsible leader should seek assistance from the Head of Risk at Scouts NSW State.
- 3.3 Leaders should also ask to see copies of the activity provider's insurance certificates of currency. If there are any concerns with activity provider Insurances, the responsible leader should refer to Scouts NSW State Office Head of Risk.
- 3.4 Nothing in these guidelines infers endorsement of any activity provider by the Association.
- 3.5 Failure to consider any relevant state policy or guideline may affect the Association's insurance cover in the event of a claim.
- Any Leader in doubt of any of these guidelines should see further advice through State Office.

4 Equipment

- 4.1 Refer to [POL 36 Adventurous Activities Policy](#) for equipment requirements including navigation equipment and supplies.

5 Ratios and Party Sizes

- 5.1 Refer to [POL 36 Adventurous Activities Policy](#) for Ratios and Party Sizes requirements.

6 Qualifications

- 6.1 Refer to [POL 36 Adventurous Activities Policy](#) for Qualifications requirements.

7 Incidents

- 7.1 Refer to [POL 36 Adventurous Activities Policy](#) for Responsibilities and expectations for reporting incidents.
- 7.2 Leaders should report also report any incidents which occur as a result of the commercial activity or are related to the condition of the commercial property in question, to the commercial provider as well as to Scouts NSW.