

# Position Description

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<b>Title:</b>	State Commissioner Risk Management
<b>Short form:</b>	SC RM
<b>Reporting to:</b>	Deputy Chief Commissioner Child Protection, Support & Compliance
<b>Tenure:</b>	3 years, reviewed annually.

## Purpose of the position

The State Commissioner (SC) Risk Management is the volunteer member responsible to the Deputy Chief Commissioner (DCC) Child Protection, Support & Compliance for:

- Working jointly with the DCC and Child Protection and Issues Management Officer to build a risk management database and a set of planned contingencies.
- Undertaking a system of education for Members that will raise awareness of risk, of how to manage and respond to risk, and how to report incidents when required.
- Devising a system of reporting metrics and using them to demonstrate the improvement over time of risk management strategies in Scouts NSW.

The SC will achieve this by developing and implementing a comprehensive plan, covering Risk Management and approved by the DCC and Region Commissioners. The plan will describe how the SC will develop Risk Management through communication, education, joint planning, activities, team-building, goal-setting and progress review.

## Responsibilities and duties

The SC will assist the DCC in five areas:

1. operational leadership – setting the direction of Scouts NSW.
2. collaborative teamwork – keeping in step with others.
3. operational excellence – doing everything well.
4. prudent business management – being efficient and effective.
5. productive performance measurement – knowing where we are at all times.

Further information on responsibilities is provided in section 1 of *The Role of a State Commissioner*.

## Selection criteria

Applicants are invited to establish a claim to the position on the basis of seven essential criteria:

- Ability to contribute productively to a framework set by others.

- Sound, evidence-based judgement and accountable decision making.
- Proven, successful track record of effective teamwork among adults.
- Proven track record of proactive and results orientation.
- Enthusiasm for the new strategic direction of Scouts NSW, including the Strategic Plan 2016-2018 and the Chief Commissioner's seven Strategic Priorities.
- An appropriate fit with the new, positive and enabling culture of Scouts NSW.
- Wood badge holder (or willing to complete during the early part of the tenure).

Further information on desirable competency and personal attributes is provided in section 2 of *The Role of a State Commissioner*.

### Accountability

This position is important to Scouts NSW and it is essential that the SC creates the change we want to see. Therefore, a strong achievement orientation is required. The SC will be assessed on the results they achieve. Assessment will include formal annual performance reviews.

Further information on applicable performance indicators is provided in section 3 of *The Role of a State Commissioner*.

### Activities include, but are not limited to:

- Continuously build members' interest in Risk Management.
- Identify and co-ordinate influential champions of Risk Management, particularly in the Regions, and form them into a team with a plan.
- Ensure Scouts NSW website information that relates to Risk Management is correct and reviewed regularly.
- Attend and assess the effectiveness of Region and State events in fulfilling the goals of Risk Management.
- Conduct regular two-way communication with Group Leaders on the status of Risk Management.
- Take an active role in the State Commissioners Advisory Council.
- Maintain ongoing training.
- Attend to other necessary functions and duties as requested.