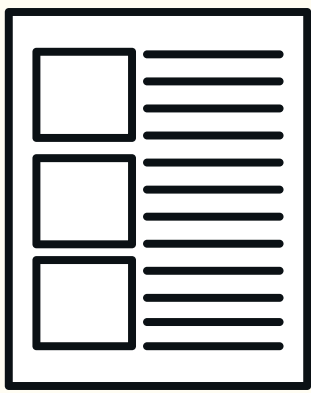




THE ONLINE A2 PROCESS

Adult Helper Application Form

All Adults who attend overnight Scouting activities and camps are now required to obtain a Working With Children Check (if they do not have a valid one), and complete an Adult Helper Application Form (A2).



Step 1: Adult completes online A2 Form

The adult/parent/guardian attending the overnight activity fills in the online A2 Form with their Working With Children Check number.



Step 2: Adult sends PDF copy to Group Leader

Upon completion, the adult/parent/guardian receives a PDF copy of the A2 Form via email. The adult emails the PDF to their Group Leader.



Step 3: Group Leader endorses A2 Form

The Group Leader endorses the form and emails a copy to their Region Office. The A2 Form should be lodged with Region Office before the start of the overnight activity.



Step 4: Region Office receives A2 Form

The endorsed A2 Form is received at Region Office. Region Office staff process the form.