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| **18.1 WHS Risk assessment form (5x5 for Leaders of Adults)** |
| Activity or event being assessed: | Picking up litter eg Clean Up Australia (CUA) |
| Assessed by: | This is a SAMPLE risk assessment, generated Scouts NSW in consultation with 1st Yaralla.Edit this document or add handwritten notes, to customize for your specific activity | Date: | **20/2/19** |
| Consulted: |  | Leader in Charge or Manager’s name: |  |
| Group, site or event name: |  | Leader in Charge or Manager’s Signature: |  |

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|  **L = Likelihood****Almost Certain (A):** Expected to occur during the activity**Likely (B):** Will probably occur during the activity**Possible(C):** Might occur during the activity**Unlikely (D):** Not likely to occur during the activity**Rare (E):** Exceptional circumstances. | **C = Consequence****Insignificant (1) :** No injuries**Minor (2):** First aid treatment only**Moderate (3):** Medical treatment only**Major (4):** Long term illness or serious injury**Catastrophic (5):** Death or permanent disability*Hint: Select the most ‘’realistic’’ consequence, rather than the ‘’worst possible’’ consequence.* | ***Risk Level*** |
| ***Consequence →******Likelihood* ↓** | **Insignificant (1)** | **Minor (2)** | **Moderate (3)** | **Major (4)** | **Catastrophic (5)** |
| ***Almost Certain (A)*** | Significant(S) | Significant(S) | High(H) | High(H) | High(H) |
| ***Likely (B)*** | Moderate(M) | Significant(S) | Significant(S) | High(H) | High(H) |
| ***Possible(C)*** | Low(L) | Moderate(M) | Significant (S) | High(H) | High(H) |
| ***Unlikely (D)*** | Low(L) | Low(L) | Moderate(M) | Significant(S) | High(H) |
| ***Rare (E)*** | Low(L) | Low(L) | Moderate(M) | Significant(S) | Significant(S) |

| **Identify the hazards** 🡪 | **Assess the risk**  🡪 | **Mitigate the risk**  🡪 | **Re-assess the risk** | 🡪 **Assign responsibility** |
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| Task or activity being assessed – step by step | Hazards associated with each task or activity  | What is the risk level - Low, Moderate, Significant or High | What reasonable steps are suggested to reduce the risk further? Are any new hazards introduced?  | Revised Risk Level (only proceed if risk level is acceptable) | Person responsible  |
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| BUSH-**Collection of** **rubbish** | * Possible snakes, spiders, leaches, mosquitos, flies
* Person injury due to tripping on rocks, or twigs/branches.
* Possible tripping/falling between rocks and crevices
* Uneven ground possible trip
* Dehydration
* Heat Stroke
* Sunburn
 | D, 2 = Minor  | * Leader to conduct site briefing:- rules, boundaries, instructions and safety precautions prior to commencement.
* Correct ratio of leaders to youth participants
* Basic Personal 1st Aid Kit carried in backpack
* 1st Aid Kit on CUA site
* Insect Repellant for mosquitos and flies
* Sunscreen –re apply regularly
* Have sufficient water for duration of activity
* Provide Extra water at CUA site
* Youth Members to report syringes and site supervisor to collect
 | E, 2 = Low |  |
| **Equipment to be used** | * Injury from improper use
 |  | * Participants to bring tongs or hand grips for picking up objects and placing in bags or buckets.
* Wear appropriate protective clothing i.e. must include gloves, long pants, enclosed shoes, hat
* Don’t reach into holes, drains etc when you can’t see what‘s in there.
* **HIGH VIZ VESTS** if available
* Use of Buddy System Applies
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|  **STREET** **Collection** | * Accidental movement towards vehicles on the road.
* Walking into cars while not looking
* NO MOBILE PHONE USUAGE
* Possible spiders, flies, mosquitos
* Dehydration
* Heat Stroke
* Sunburn
* Syringes
 | C, 5 = High | * Leader to conduct site briefing:- rules, boundaries, instructions and safety precautions prior to commencement.
* Correct ratio of leaders/adults to youth participants
* Participants to wear bright clothing or **HIGH VIZ VEST**
* Wear appropriate protective clothing i.e. long pants.
* Hat
* Closed in shoes
* Insect Repellent
* Sunscreen-re apply regularly
* Sufficient water for duration
* Provide Extra water at CUA site
* Youth to report to site supervisor of syringes for collection.
* Use of Buddy System Applies
* Monitor traffic conditions and the presence of parked cars. Modify activities appropriately.
* Avoid facing your back to the traffic and keep well away from the road.
* Motorways and other roads where pedestrians are prohibited are not appropriate places for CUA
 | E, 3 Moderate |  |
| **Equipment to be used** | * Injury from improper use
* Syringe container
* Bags/Buckets
 |  | * Participants to bring tongs or hand grips for picking up objects and placing in bags or buckets.
* Basic Personal 1st Aid Kit carried in backpack
* 1st Aid Kit on CUA site
* Syringe for needles
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| **BEACH OR RIVER****Collection** | * Broken glass, fishing hooks, oyster shells
* Slippery on rocks, boat ramps
* Marine Life, jellyfish, blue bottles, Stingers
* Cuts from sharp objects
* Water craft on river or beach
* Weather conditions. Wind
* Tide level (high or low)
* Sunburn
* Heatstroke/Sunstroke
* Dehydration
 | E, 4 = Significant | * Leader to conduct site briefing:- rules, boundaries, instructions and safety precautions prior to commencement.
* Correct ratio of leaders to youth participants
* Basic Personal 1st Aid Kit carried in backpack
* 1st Aid Kit on CUA site
* Insect Repellant for mosquitos and flies
* Sunscreen
* Have sufficient water for duration of activity
* Provide Extra water at CUA site
* Youth Members to report syringes and site supervisor to collect
* Re apply sunscreen regularly
* If the area is known for water borne infection eg aeromoanas. Seek medical attention if cut by oyster shells.
 | C, 2 = Minor |  |
|  **Equipment to be used** | * Injury from improper use
* Syringe container
* Bags/Buckets
 |  | * Leader to pre-warn workers to bring PPE (long pants, safety boots, long sleeves, hat, gloves) & sunscreen / or provide it to workers. **HIGH VIZ VEST** if available
* Do not work in extreme weather conditions
* Don’t reach into obscured crevices where snakes, insects or spiders could be.
* Be particularly vigilant when lifting items off the ground
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| **ON THE WATER****Rubbish Collection****General Water Hazards** | * Broken glass, fishing hooks
* Slippery on rocks
* Broken Glass, Fishing Hooks
* Slippery on rocks
* Marine Life, jellyfish, blue bottles.
* Stingers
* Cuts from sharp objects
* Water craft on river or beach
* Weather condition. Wind
* Tide level (high or low)
* Sunburn
* Heatstroke/Sunstroke
* Dehydration
* Drowning
 | B, 5 = High | * If the area is known for water borne infection eg aeromoanas. Participants to avoid entering the water. If they fall in, and shower-off as soon as practical have a change of clothing
* Leader to conduct site briefing:- rules, boundaries, instructions and safety precautions prior to commencement.
* Water Safety Rules, Canoe or water vessel rules
* Use of correct entry in and out of water/vessels
* Correct ratio of leaders to youth participants
* Basic Personal 1st Aid Kit carried in backpack
* 1st Aid Kit on CUA site
* Insect Repellant for mosquitos and flies
* Sunscreen
* Have sufficient water for duration of activity
* Provide Extra water at CUA site
* Youth Members to report syringes and site supervisor to collect
* PFD’S FITTED AND CHECKED BEFORE ANY ENTRY INTO WATER AND VESSEL
 | D, 4= Significant |  |
| **Movement around and near on water** | * Injury from improper use
* Syringe container
* Bags/Buckets
* Canoes or water craft colliding
* Damage to Equipment
* Possible drowning
* Weather and water conditions changes
* Rips, Tides, Waves etc
 | B, 5 = High | Appropriate boating footwear, rashy, hat, sunscreenMembers to bring tongs, wear gloves. **HIGH VIZ VEST** if availableSafety Boat in water first before youth members on the water at all times while youth on waterAdult/Leader supervision at all timesRe-apply sunscreen regularlyBuddy System appliesContinually check water conditions | E, 4= Significant |  |