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| **18.1 WHS Risk assessment form (5x5 for Leaders of Adults)** | | | |
| Activity or event  being assessed: | Picking up litter eg Clean Up Australia (CUA) | | |
| Assessed by: | This is a SAMPLE risk assessment, generated Scouts NSW in consultation with 1st Yaralla.  Edit this document or add handwritten notes, to customize for your specific activity | Date: | **20/2/19** |
| Consulted: |  | Leader in Charge or Manager’s name: |  |
| Group, site or event name: |  | Leader in Charge or Manager’s Signature: |  |

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| **L = Likelihood**  **Almost Certain (A):** Expected to occur during the activity  **Likely (B):** Will probably occur during the activity  **Possible(C):** Might occur during the activity  **Unlikely (D):** Not likely to occur during the activity  **Rare (E):** Exceptional circumstances. | **C = Consequence**  **Insignificant (1) :** No injuries  **Minor (2):** First aid treatment only  **Moderate (3):** Medical treatment only  **Major (4):** Long term illness or serious injury  **Catastrophic (5):** Death or permanent disability  *Hint: Select the most ‘’realistic’’ consequence, rather than the ‘’worst possible’’ consequence.* | ***Risk Level*** | | | | | |
| ***Consequence →***  ***Likelihood* ↓** | **Insignificant (1)** | **Minor (2)** | **Moderate (3)** | **Major (4)** | **Catastrophic (5)** |
| ***Almost Certain (A)*** | Significant(S) | Significant(S) | High(H) | High(H) | High(H) |
| ***Likely (B)*** | Moderate(M) | Significant(S) | Significant(S) | High(H) | High(H) |
| ***Possible(C)*** | Low(L) | Moderate(M) | Significant (S) | High(H) | High(H) |
| ***Unlikely (D)*** | Low(L) | Low(L) | Moderate(M) | Significant(S) | High(H) |
| ***Rare (E)*** | Low(L) | Low(L) | Moderate(M) | Significant(S) | Significant(S) |

| **Identify the hazards** 🡪 | **Assess the risk**  🡪 | **Mitigate the risk**  🡪 | **Re-assess the risk** | 🡪 **Assign responsibility** |
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| Task or activity being  assessed – step by step | Hazards associated with each task or activity | What is the risk level - Low, Moderate, Significant or High | What reasonable steps are suggested to reduce the risk further? Are any new hazards introduced? | Revised Risk Level (only proceed if risk level is acceptable) | Person responsible |
| --- | --- | --- | --- | --- | --- |
| BUSH-**Collection of** **rubbish** | * Possible snakes, spiders, leaches, mosquitos, flies * Person injury due to tripping on rocks, or twigs/branches. * Possible tripping/falling between rocks and crevices * Uneven ground possible trip * Dehydration * Heat Stroke * Sunburn | D, 2 = Minor | * Leader to conduct site briefing:- rules, boundaries, instructions and safety precautions prior to commencement. * Correct ratio of leaders to youth participants * Basic Personal 1st Aid Kit carried in backpack * 1st Aid Kit on CUA site * Insect Repellant for mosquitos and flies * Sunscreen –re apply regularly * Have sufficient water for duration of activity * Provide Extra water at CUA site * Youth Members to report syringes and site supervisor to collect | E, 2 = Low |  |
| **Equipment to be used** | * Injury from improper use |  | * Participants to bring tongs or hand grips for picking up objects and placing in bags or buckets. * Wear appropriate protective clothing i.e. must include gloves, long pants, enclosed shoes, hat * Don’t reach into holes, drains etc when you can’t see what‘s in there. * **HIGH VIZ VESTS** if available * Use of Buddy System Applies |  |  |
| **STREET**  **Collection** | * Accidental movement towards vehicles on the road. * Walking into cars while not looking * NO MOBILE PHONE USUAGE * Possible spiders, flies, mosquitos * Dehydration * Heat Stroke * Sunburn * Syringes | C, 5 = High | * Leader to conduct site briefing:- rules, boundaries, instructions and safety precautions prior to commencement. * Correct ratio of leaders/adults to youth participants * Participants to wear bright clothing or **HIGH VIZ VEST** * Wear appropriate protective clothing i.e. long pants. * Hat * Closed in shoes * Insect Repellent * Sunscreen-re apply regularly * Sufficient water for duration * Provide Extra water at CUA site * Youth to report to site supervisor of syringes for collection. * Use of Buddy System Applies * Monitor traffic conditions and the presence of parked cars. Modify activities appropriately. * Avoid facing your back to the traffic and keep well away from the road. * Motorways and other roads where pedestrians are prohibited are not appropriate places for CUA | E, 3 Moderate |  |
| **Equipment to be used** | * Injury from improper use * Syringe container * Bags/Buckets |  | * Participants to bring tongs or hand grips for picking up objects and placing in bags or buckets. * Basic Personal 1st Aid Kit carried in backpack * 1st Aid Kit on CUA site * Syringe for needles |  |  |
| **BEACH OR RIVER**  **Collection** | * Broken glass, fishing hooks, oyster shells * Slippery on rocks, boat ramps * Marine Life, jellyfish, blue bottles, Stingers * Cuts from sharp objects * Water craft on river or beach * Weather conditions. Wind * Tide level (high or low) * Sunburn * Heatstroke/Sunstroke * Dehydration | E, 4 = Significant | * Leader to conduct site briefing:- rules, boundaries, instructions and safety precautions prior to commencement. * Correct ratio of leaders to youth participants * Basic Personal 1st Aid Kit carried in backpack * 1st Aid Kit on CUA site * Insect Repellant for mosquitos and flies * Sunscreen * Have sufficient water for duration of activity * Provide Extra water at CUA site * Youth Members to report syringes and site supervisor to collect * Re apply sunscreen regularly * If the area is known for water borne infection eg aeromoanas. Seek medical attention if cut by oyster shells. | C, 2 = Minor |  |
| **Equipment to be used** | * Injury from improper use * Syringe container * Bags/Buckets |  | * Leader to pre-warn workers to bring PPE (long pants, safety boots, long sleeves, hat, gloves) & sunscreen / or provide it to workers. **HIGH VIZ VEST** if available * Do not work in extreme weather conditions * Don’t reach into obscured crevices where snakes, insects or spiders could be. * Be particularly vigilant when lifting items off the ground |  |  |
| **ON THE WATER**  **Rubbish Collection**  **General Water Hazards** | * Broken glass, fishing hooks * Slippery on rocks * Broken Glass, Fishing Hooks * Slippery on rocks * Marine Life, jellyfish, blue bottles. * Stingers * Cuts from sharp objects * Water craft on river or beach * Weather condition. Wind * Tide level (high or low) * Sunburn * Heatstroke/Sunstroke * Dehydration * Drowning | B, 5 = High | * If the area is known for water borne infection eg aeromoanas. Participants to avoid entering the water. If they fall in, and shower-off as soon as practical have a change of clothing * Leader to conduct site briefing:- rules, boundaries, instructions and safety precautions prior to commencement. * Water Safety Rules, Canoe or water vessel rules * Use of correct entry in and out of water/vessels * Correct ratio of leaders to youth participants * Basic Personal 1st Aid Kit carried in backpack * 1st Aid Kit on CUA site * Insect Repellant for mosquitos and flies * Sunscreen * Have sufficient water for duration of activity * Provide Extra water at CUA site * Youth Members to report syringes and site supervisor to collect * PFD’S FITTED AND CHECKED BEFORE ANY ENTRY INTO WATER AND VESSEL | D, 4= Significant |  |
| **Movement around and near on water** | * Injury from improper use * Syringe container * Bags/Buckets * Canoes or water craft colliding * Damage to Equipment * Possible drowning * Weather and water conditions changes * Rips, Tides, Waves etc | B, 5 = High | Appropriate boating footwear, rashy, hat, sunscreen  Members to bring tongs, wear gloves. **HIGH VIZ VEST** if available  Safety Boat in water first before youth members on the water at all times while youth on water  Adult/Leader supervision at all times  Re-apply sunscreen regularly  Buddy System applies  Continually check water conditions | E, 4= Significant |  |