The Online A2 Process

Adult Helper (Non-Uniformed) Application

All new Adult Helpers are required to complete an Adult Helper Application Form (A2). This form is now available to complete online via the Scouts NSW website.

Step 1: Adult Helper applicant completes online A2 Form

The Adult Helper applicant fills in the online A2 Form.

Step 2: Group Leader reviews application

The Adult Helper applicant's Group Leader receives an email notifying them of the new A2 application. Within this email is a link to a secure web page, where the Group Leader can review the application online.

Step 3: Group Leader conducts reference checks (optional)

Group Leader conducts two optional reference checks.

Step 4: Group Leader endorses application

Group Leader completes the online Group Leader endorsement via the secure web page. Based on the application and reference checks, the Group Leader can choose whether or not to nominate the applicant for appointment as an Adult Helper.

Step 5: Region Office and Group Leader receive copy of endorsed A2 Form

A PDF copy of the endorsed A2 Form is received by the Region Office and Group Leader. This includes the Group Leader's nomination for/against appointment. Based on this nomination, the Region Office staff process the application on Scoutlink.

Version 1.0 - May 2019