



Position Description

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| Job Title: | State Leader (Community Awards) |
| Reporting to: | Deputy Chief Commissioner (Growth, Strategies and Group Support) |
| Relationships: | Chief Commissioner, State Commissioner (Strategic Stakeholder Engagement), Region Commissioners |
| Tenure: | Reviewed annually |

Purpose of the Position

The State Leader (Community Awards) is the volunteer member who leads the identification of community awards and non-Scouting recognition programs into which Scouts members and supporters can be nominated for their contribution to the organisation and their community.

Responsible to the Deputy Chief Commissioner (DCC) - Growth, Strategies and Group Support (GS&GS), this State Leader will play an important role in lifting the profile of Scouts youth and adult members and supporters by seeking programs that highlight the capability of our people and the great work we do across New South Wales.

The SCCA will:

- Independently and with guidance and inputs from others across the state, create a calendar of community, government, organisational and association awards and recognition programs for which Scouts members and supporters can be nominated
- Work with State and Region team members to identify potential nominees from the broad Scouting community
- Work with District teams and Scout Groups to encourage the identification of potential nominees from the broad Scouting community
- Liaise with the SC Strategic Stakeholder Engagement and the professional marketing and communications team to promote nominations and awardees
- Assist, where required, the creation of nominations to ensure best chance of Scouts members and supporters being recognised
- Leverage available community awards and recognition programs to promote the Scouts Sustainable Development Goals, especially: Good Health and Wellbeing; Quality Education; Gender Equality; Reduced Inequalities; Peace, Justice and Strong Institutions; and Partnership for the Goals

The SLCA will achieve this by developing and implementing a comprehensive plan, covering their Area of Responsibility (AoR) and approved by the Deputy Chief Commissioner and with support by Region Commissioners.

Responsibilities & Duties

The SLCA will support the Deputy Chief Commissioner in five areas:

1. Operational leadership - proposing the new, positive direction of Scouts NSW

2. Collaborative teamwork – maintaining open, respectful and collaborative relationships with other adults and youth in Scouting, always seeking for a positive outcome for all
3. Operational excellence - doing everything well, meeting deadlines and reporting as required
4. Prudent business management - being efficient and effective, especially when engaging outside Scouts
5. Productive performance measurement - knowing the status of our work at all times

This position comes with a budget that must be responsibly used and managed.

Activities include, but are not limited to:

- Continuously build the interest of Scouts members and supporters in nominating our community for community awards and recognition programs
- Ensure the Scouts NSW website information that relates to inclusion is correct and regularly reviewed
- Conduct regular two-way communication with Regions, Districts and Groups on the status of community awards and recognition programs

Required Qualifications, Work Experience & Skills

Applicants are invited to establish a claim to the position on the basis of the following essential criteria and desirable experience or capabilities.

| Essential |
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| Ability to contribute productively and enthusiastically to the Scouts NSW Strategic Plan 2019-2022 and the new direction of Scouts NSW, including the priorities of growth, member experience, organisational health and a positive culture |
| An ability and confidence to engage across a multi-level organisation |
| A proven successful track record of effective teamwork among adults and strong organisational and time management skills, an ability to work under pressure and to manage often-conflicting deadlines |
| A high level of self-management and motivation is required, as the position will often be working without direct day-to-day supervision of duties |
| Wood badge holder or willing to complete during the early part of the tenure |