

Hall Hire Guidelines COVID-19



This checklist has been updated to account for the evolving situation and changes in rules, especially in relation to QR codes.

- As a tenant of a Scouts NSW managed property, it is your responsibility to be aware of and adhere to NSW Government and Local Council by-laws and guidance under COVID-19 conditions.
- You or your parent organisation should have prepared a COVID-19 Safety Plan in line with the rules and recommendations of NSW Health, to be used when at the Scouts NSW property.
- Please provide us with a copy of your COVID-19 Safety Plan for our records if you have not already done so.
- Please register attendance at the Hall using your own QR Code and/or the QR Code provided by Scouts.
- It is your responsibility to adhere to all limitations for the number of people in the Hall and to manage appropriate hygiene and physical distancing measures at all times.
- Any reported case of COVID-19 within your group must be reported immediately to Scouts NSW, via your Hall contact.
- Ensure you have a suitable First Aid kit for your activity with additional gloves and masks, to deal with any incidents.
- Cleaning is to take place before and after each meeting or session to help prevent any spread from one group of participants to another. Handles, handrails, switches, door knobs, taps and other high use surfaces are to be wiped clean with a detergent solution and disinfected with a bleach or disinfectant solution.
- You must remove all rubbish and lost property from the Hall and bathroom at the conclusion of each of your activities.
- If required by your hall hire agreement, arrangements should be in place to ensure that floors, bathrooms and kitchens are cleaned frequently depending on use (at a minimum weekly).