



SCOUTS NSW
ACTIVE KIDS REBATE PROGRAM
GROUP TREASURER INFORMATION PACK

What is Active Kids?

Active Kids is a NSW Government program which helps families across the State meet the cost of enrolling their children into recreation, sport and active fitness activities like Scouts.

From 31 January 2018, parents in NSW will be able to claim up to \$100 per school-aged child, per year, as a voucher to reduce the cost of after-school and weekend sport, and active recreation activities. The good news is, this voucher can be claimed for Scouts!

How will Scout Groups benefit from Active Kids?

Scouts NSW has introduced the Active Kids Rebate Program, opening the door for more families to become involved in Scouts.

This gives Groups a fantastic opportunity to recruit new youth members and grow their membership. It also opens up more opportunities for Scouts NSW as a whole to collaborate with the NSW Government in future programs that encourage active, healthy living.

What does the Active Kids Rebate Program mean for Group Treasurers?

Group Treasurers will play an important role in administering the Scouts NSW Active Kids Rebate Program at Group-level. Each Group Treasurer will be responsible for assessing their Group's quarterly invoice, and communicating with the Group Leader to ensure it is in agreement with the number of Active Kids vouchers claimed by youth members in the Group.

How will I know how many youth members have claimed their Active Kids voucher with Scouts?

Each Group Leader will be sent a weekly report listing the names of youth members in their Group who have claimed their Active Kids voucher with Scouts NSW. Group Treasurers are responsible for obtaining a copy of the weekly report.

How will the Active Kids Rebate Program work with the existing Scouts NSW membership and registration process?



Step 1:

Parent/Carer fills in the Active Kids Rebate voucher claim form on the Scouts NSW website.

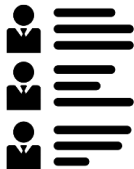
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Step 2:

The application is synced with ScoutLink, to validate the youth member's details against the submitted Active Kids Rebate voucher claim form.

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Step 3:

Group Leader receives weekly list of members who have successfully claimed their Active Kids vouchers with Scouts.

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Step 4:

Scout Group receives its quarterly invoice, where it is credited:

- Quarter 1: \$41 per youth member with a claimed Active Kids voucher
- Quarter 2: \$41 per youth member with a claimed Active Kids voucher
- Quarter 3: \$18 per youth member with a claimed Active Kids voucher
- Quarter 4: No credit.

Will the Active Kids Rebate Program change the Group's reconciliation process?

No, Group Treasurers will be subject to the same financial control procedures in respect of style, multiple signatures and reconciliation.

My Group invoices families yearly, with all members paying their membership fees upfront by the 31 March. How will this work with the Active Kids Rebate Program?

Families can claim their Active Kids voucher and pay the remaining balance (\$64) upfront. The Group will be invoiced quarterly, and will be credited as necessary to account for the Active Kids voucher.

- Quarter 1: Credited \$41 per youth member with claimed Active Kids voucher
- Quarter 2: Credited \$41 per youth member with claimed Active Kids voucher
- Quarter 3: Credited \$18 per youth member with claimed Active Kids voucher
- Quarter 4: No credit

My Group gives families the choice to pay their membership fees either upfront annually, or on a quarterly basis. How will this work with the Active Kids Rebate Program?

- If paid annually: Families claim their Active Kids voucher to cover \$100 of the annual membership fee, and pay the remaining balance (\$64) upfront.
- If paid quarterly:

Quarter	Active Kids voucher Contribution to Membership Fee	Parent Contribution to Membership Fee	Total
1	\$41	\$0	\$41
2	\$41	\$0	\$41
3	\$18	\$23	\$41
4	\$0	\$41	\$41

My Scout Group's fundraising initiatives allow us to lower the membership fees we pass on to our members. How will this work with the Active Kids Rebate Program?

This will be managed locally, and your Scout Group will be invoiced quarterly as usual, showing any Active Kids rebate credits.

Will the Active Kids Rebate Program have any impact on the Financial Package my Group uses to invoice families?

There should be no impact to the Group's financial package.

Who can I go to if I have additional questions?

If you would like assistance with any of these processes within the Scouts NSW context, please contact State Office on 9735 9000 or info@nsw.scouts.com.au. All information about the Scouts NSW Active Kids Rebate Program is available on www.nsw.scouts.com.au/activekids. Further information on Active Kids can be found at www.sport.nsw.gov.au/activekids.