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| **18.1 WHS Risk assessment form (5x5 for Leaders of Adults)** | | | |
| Activity or event  being assessed: |  | | |
| Assessed by: |  | Date: |  |
| Consulted: |  | Leader in Charge or Manager’s name: |  |
| Group, site or event name: |  | Leader in Charge or Manager’s Signature: |  |

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| **L = Likelihood**  **Almost Certain (A):** Expected to occur during the activity  **Likely (B):** Will probably occur during the activity  **Possible(C):** Might occur during the activity  **Unlikely (D):** Not likely to occur during the activity  **Rare (E):** Exceptional circumstances. | **C = Consequence**  **Insignificant (1) :** No injuries  **Minor (2):** First aid treatment only  **Moderate (3):** Medical treatment only  **Major (4):** Long term illness or serious injury  **Catastrophic (5):** Death or permanent disability  *Hint: Select the most ‘’realistic’’ consequence, rather than the ‘’worst possible’’ consequence.* | ***Risk Level*** | | | | | |
| ***Consequence →***  ***Likelihood* ↓** | **Insignificant (1)** | **Minor (2)** | **Moderate (3)** | **Major (4)** | **Catastrophic (5)** |
| ***Almost Certain (A)*** | Significant(S) | Significant(S) | High(H) | High(H) | High(H) |
| ***Likely (B)*** | Moderate(M) | Significant(S) | Significant(S) | High(H) | High(H) |
| ***Possible(C)*** | Low(L) | Moderate(M) | Significant (S) | High(H) | High(H) |
| ***Unlikely (D)*** | Low(L) | Low(L) | Moderate(M) | Significant(S) | High(H) |
| ***Rare (E)*** | Low(L) | Low(L) | Moderate(M) | Significant(S) | Significant(S) |

| **Identify the hazards** 🡪 | **Assess the risk**  🡪 | **Mitigate the risk**  🡪 | **Re-assess the risk** | 🡪 **Assign responsibility** |
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| Task or activity being assessed – step by step | Hazards associated with each task or activity | What is the risk level - Low, Moderate, Significant or High | What reasonable steps are suggested to reduce the risk further? Are any new hazards introduced? | Revised Risk Level (only proceed if risk level is acceptable) | Person responsible |
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| Task or activity assessed | Hazards associated with the task or activity | What is the current risk level - Low, Moderate, Significant or High | What reasonable steps are suggested to reduce the risk further? Are any new hazards introduced? | Revised Risk Level (only proceed if risk level is acceptable) | Person responsible |
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